



Know Your Rights

Sharing your information is important...

Unless you tell us not to, your personal health information will be shared with other organizations that are providing you with health services, both now and in the future. Sharing assessments, including Coordinated Care Plans, gives health service providers in your community the most complete and up-to-date information about you. Holistic health care depends on a holistic view of your health data to identify and serve your needs.

Your assessments and Coordinated Care Plan may contain information on:

- Your physical and mental health
- Your personal and health history
- <<Insert other information that your HSP may collect or use>>

We are accountable for protecting your information.

The information that is in your assessments and Coordinated Care Plan are used only by Health Service Provider who are authorized to provide you with health support and services. These people and the systems are required to keep your information confidential.

When it comes to your health information, you can choose to:

- Request to see your own assessment or Coordinated Care Plan; and
- Ask us to correct any errors or omissions; and
- Tell us if you do not want to share your information

To learn how your information is being used and shared or have any concerns about our privacy practices, you may contact our Privacy Office at <<insert contact info here>>

Withholding consent for sharing your assessments or Coordinated Care Plan in the electronic system means that they will not be viewable by individuals providing your care at other providers. You can reach the Consent Call Centre to instruct them to not to share your information by calling toll free to 1-855-585-5279 (TTY 1-855-973-4445). Note that your information may still be made available to organizations with the legal authority to view health information without consent, and for secondary uses (e.g. statistical reports for Ministry of health)

If you have concerns about how your health information is being handled, you have the right to contact the Information and Privacy Commissioner of Ontario at: 2 Bloor Street East, Suite 1400 Toronto, ON M4W 1A8 Telephone: 416-326-3333 or, 1-800-367-0073